



Malcolm Green



JUVARE

WebEOC Basics



Outer Banks Repeater Association

August 2024

WebEOC

KY4RY

Browser Compatibility

When using WebEOC, it is necessary to use a current, up-to-date internet browser. Examples of compatible browsers are:

- Google Chrome
- Microsoft Edge
- Mozilla Firefox



NOTE: Juvare recommends the Google Chrome Browser. Testing has shown that some features in WebEOC may not function in other browsers.

Logging In

Log in using the credentials assigned to you.

- Make sure you are accessing the Dare County WebEOC platform at dcm.webeocasp.com.
- Your username will be your full email address, and Password initially provided by EOC staff and reset by you.
- NB once logged in you are a 'Position' rather than a person. WebEOC functions in terms of positions.

JUVARE | WebEOC

Username *

Password *

[By proceeding, you agree to Juvare's Privacy Policy and Terms & Conditions](#)

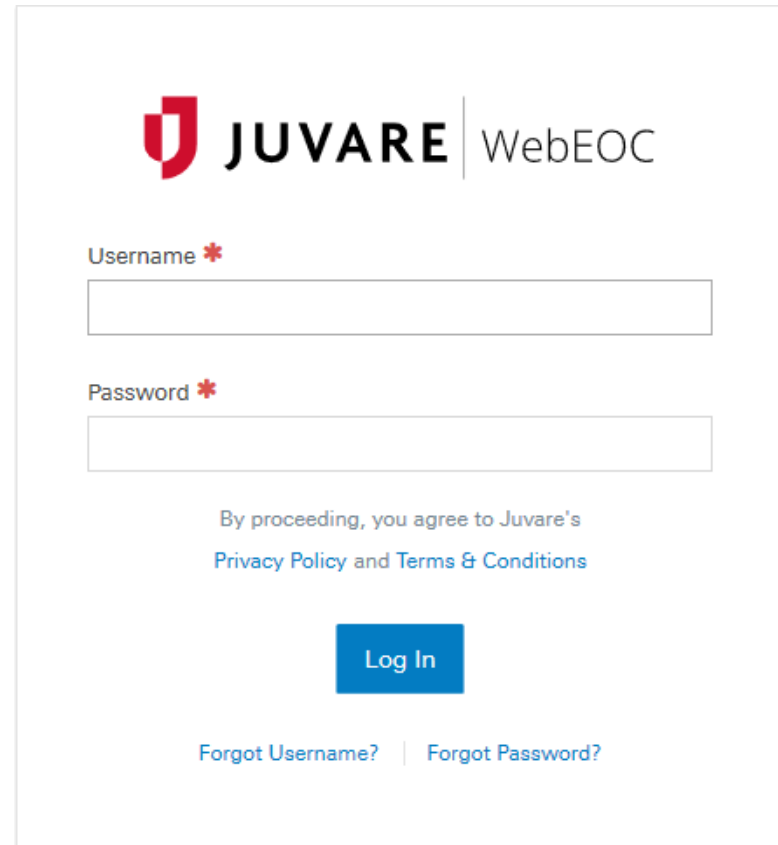
[Log In](#)

[Forgot Username?](#) | [Forgot Password?](#)

Troubleshooting Login

WebEOC accounts automatically lock after 90 days of inactivity or incorrectly entering your password five (5) times or more. To avoid lockout, periodically log in to your account to maintain it as active.

- If you forget your username or password, click **Forgot Username?** or **Forgot Password?** to reset it.
- If your account is locked due to incorrect attempts, wait 30 min and try again or email james.wooten@darenc.gov from your registered email account for assistance.



JUVARE | WebEOC

Username *

Password *

By proceeding, you agree to Juvare's
[Privacy Policy and Terms & Conditions](#)

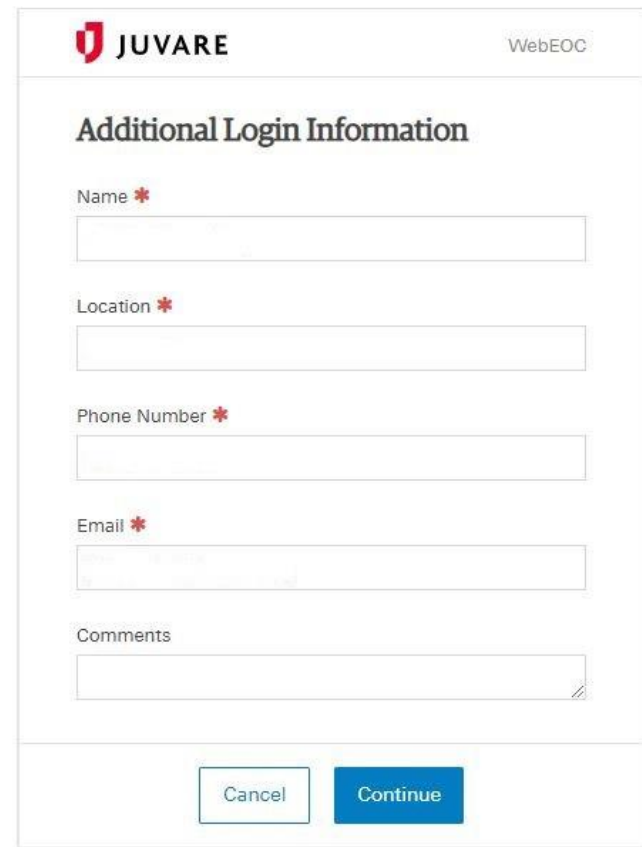
Log In

[Forgot Username?](#) | [Forgot Password?](#)

Additional Information

After logging in, you will be prompted to fill in additional information.

Please fill out your **FULL Name**, your **Location**, your **Phone Number**, and your **FULL Email** address that you can be reached at while logged in. This information may auto-populate for you.



The screenshot shows a web form titled "Additional Login Information" from JUVARE. The form includes the following fields:

- Name ***: A text input field.
- Location ***: A text input field.
- Phone Number ***: A text input field.
- Email ***: A text input field.
- Comments**: A text area with a small icon in the bottom right corner.

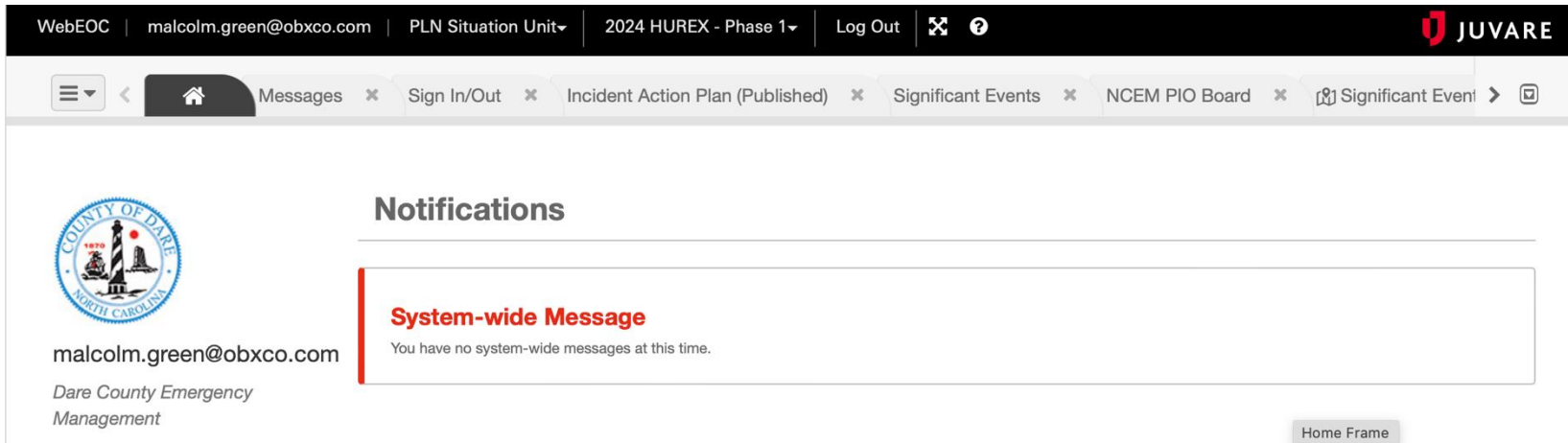
At the bottom of the form are two buttons: "Cancel" and "Continue".

[Privacy Policy](#) | [Terms and Conditions](#) | www.juvar.com

©2019 ESi Acquisition, Inc. WebEOC

Home Page

After completing the log in process, you will be directed to the WebEOC Home Page.



The screenshot shows the WebEOC Home Page interface. At the top, a black navigation bar contains the text "WebEOC | malcolm.green@obxco.com | PLN Situation Unit | 2024 HUREX - Phase 1 | Log Out" and the JUVARE logo on the right. Below this is a light gray breadcrumb trail with links for "Messages", "Sign In/Out", "Incident Action Plan (Published)", "Significant Events", "NCEM PIO Board", and "Significant Event". The main content area features the Dare County logo on the left, the user email "malcolm.green@obxco.com", and the text "Dare County Emergency Management". To the right, a "Notifications" section contains a "System-wide Message" box with the text "You have no system-wide messages at this time." A "Home Frame" button is located at the bottom right of the page.

Incidents

Click here to select the **Current Incident.**

The screenshot shows the WebEOC interface. At the top, the navigation bar includes 'WebEOC', the user email 'malcolm.green@obxco.com', the current unit 'PLN Situation Unit', and the selected incident '2024 HUREX - Phase 1'. A dropdown menu is open under '2024 HUREX - Phase 1', listing several incident options: '2024 HUREX - Phase 1', '2024 HUREX - Phase 2', '2024 HUREX - Phase 3', '2024 HUREX CAROL - Town of Manteo', '2024 OBSE Triathalon', 'Festival Park Events', 'Manteo July 4th Fireworks', and 'Manteo July 4th Fireworks'. The '2024 HUREX - Phase 1' option is highlighted. Below the navigation bar, the 'Notifications' section is visible, with a red vertical bar on the left and the text 'System-wide Mes' and 'You have no system-wide mes'. On the left side of the page, there is a logo for 'COUNTY OF DARE NORTH CAROLINA' and the contact information 'malcolm.green@obxco.com' and 'Dare County Emergency'.

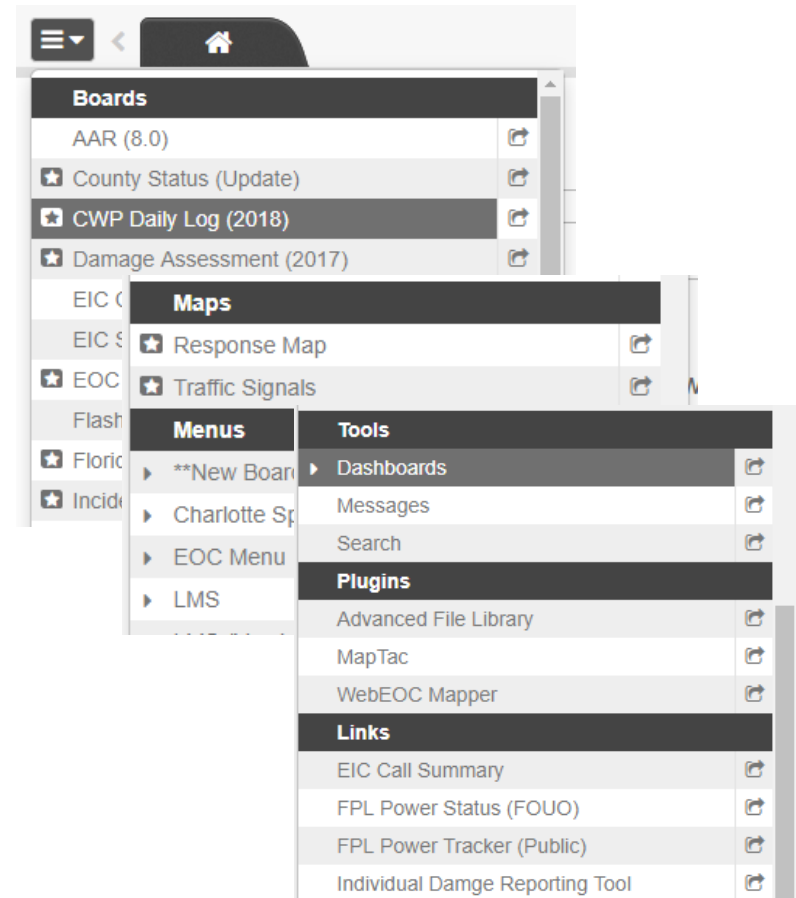
Control Panel

Click here to open your
Control Panel.

The screenshot shows a web application interface. At the top, a dark navigation bar contains the text 'WebEOC', the email 'malcolm.green@obxco.com', a dropdown menu 'PLN Situation Unit', another dropdown '2024 HUR...', and a 'Log Out' button. The 'JUVARE' logo is in the top right. Below the navigation bar is a row of tabs: 'Messages', 'Sign In/Out', 'Incident Action Plan (Published)', 'Significant Events', 'NCEM PIO Board', and 'Significant Events Map'. A red box highlights the '2024 HUR...' dropdown menu, with an arrow pointing to the text 'Click here to open your Control Panel.' The main content area features the 'COUNTY OF DARE NORTH CAROLINA' logo on the left, with the email 'malcolm.green@obxco.com' and the text 'Dare County Emergency Management' below it. To the right, a 'Notifications' section contains a 'System-wide Message' box with the text 'You have no system-wide messages at this time.'

Boards

When you open your Control Panel, you will be able to access boards, maps, menus, plug-ins, etc., that your position has access to.

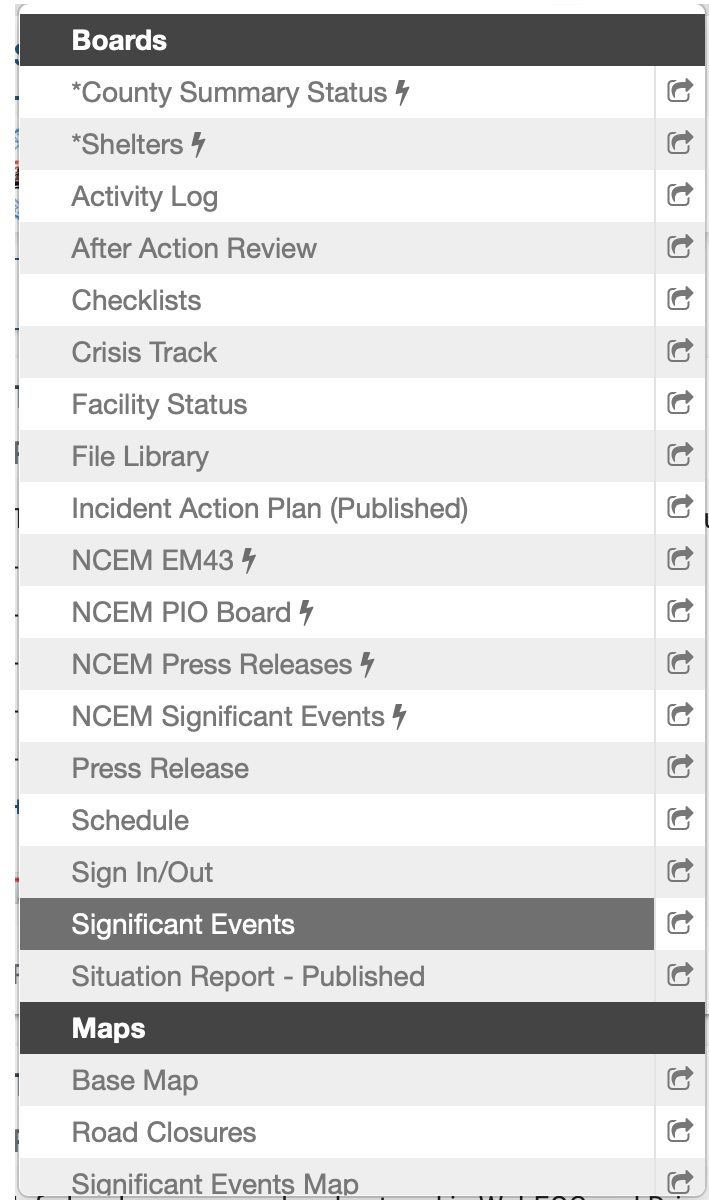


Opening Boards

Click the name of the board to open it in a new tab. The board will open next to the home tab.

If you would like to open the board in a new window, click the arrow icon to the right of the board name.

Suggest you explore these boards & familiarize with content



The image shows a vertical menu with two main sections: 'Boards' and 'Maps'. Each item in the menu has a right-pointing arrow icon to its right. The 'Significant Events' item is highlighted with a dark background.

Boards	
*County Summary Status ⚡	↗
*Shelters ⚡	↗
Activity Log	↗
After Action Review	↗
Checklists	↗
Crisis Track	↗
Facility Status	↗
File Library	↗
Incident Action Plan (Published)	↗
NCEM EM43 ⚡	↗
NCEM PIO Board ⚡	↗
NCEM Press Releases ⚡	↗
NCEM Significant Events ⚡	↗
Press Release	↗
Schedule	↗
Sign In/Out	↗
Significant Events	↗
Situation Report - Published	↗
Maps	
Base Map	↗
Road Closures	↗
Significant Events Map	↗

Event Reporting in WebEOC

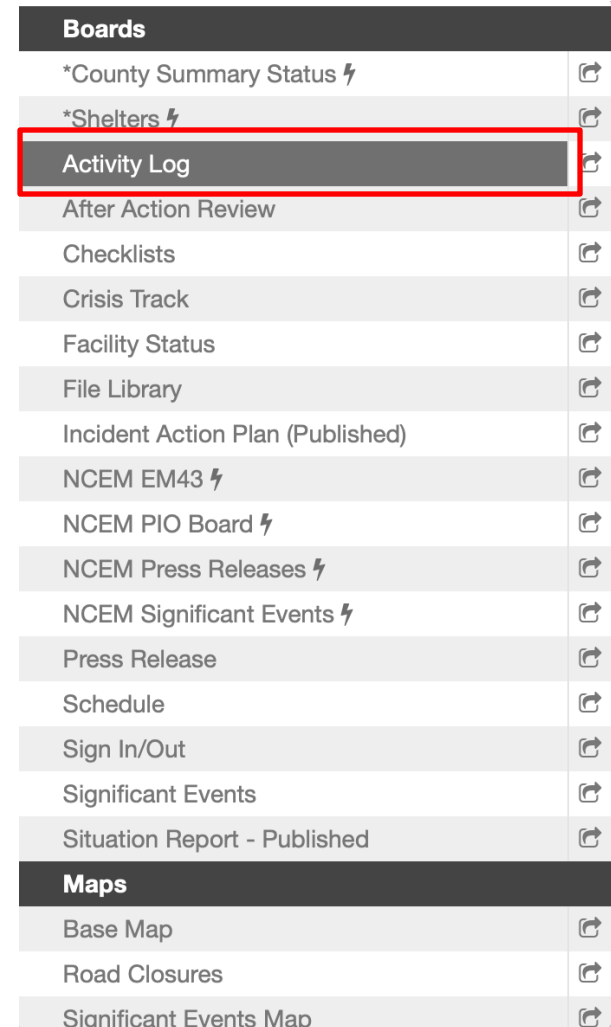
In this section, we will be discussing two boards – the **Position Activity Log** and **Significant Events Log** which are the primary means of reporting and will be the focus of your WebEOC Activity.

You will learn what and how to post to your **Activity Log** and what should be escalated to the **Significant Events Board**.

Opening the Activity Log Board

All received information via OBRA Incident Net or other means will be recorded in your Position Activity Log.

To access your Activity Log, open your control panel and click the board labeled **Activity Log**.



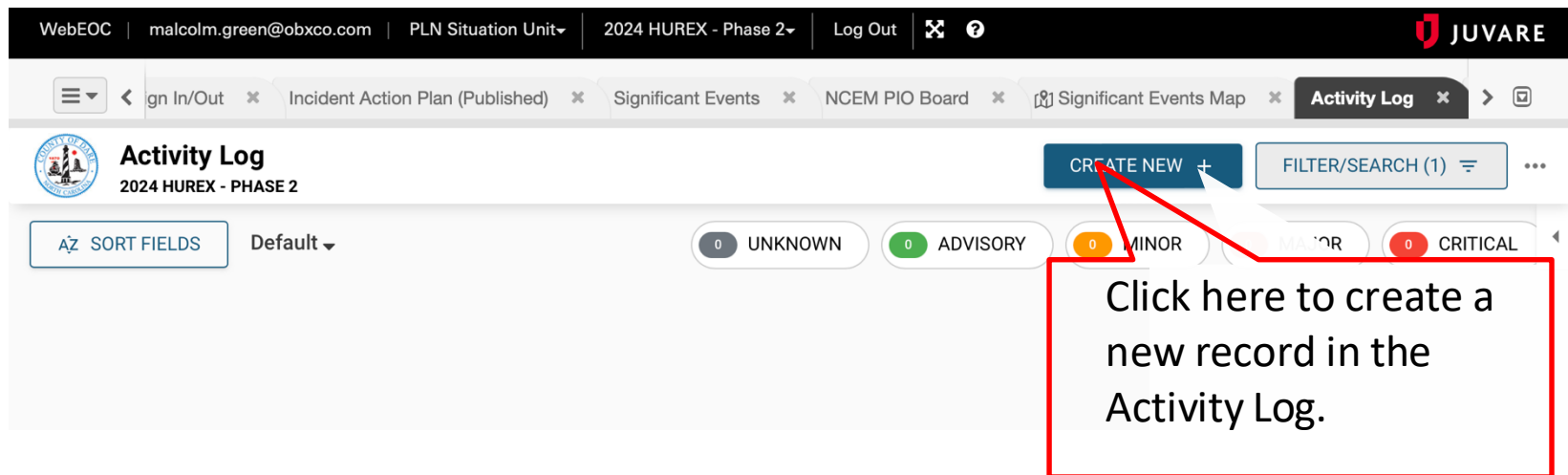
Boards	
*County Summary Status ⚡	🔗
*Shelters ⚡	🔗
Activity Log	🔗
After Action Review	🔗
Checklists	🔗
Crisis Track	🔗
Facility Status	🔗
File Library	🔗
Incident Action Plan (Published)	🔗
NCEM EM43 ⚡	🔗
NCEM PIO Board ⚡	🔗
NCEM Press Releases ⚡	🔗
NCEM Significant Events ⚡	🔗
Press Release	🔗
Schedule	🔗
Sign In/Out	🔗
Significant Events	🔗
Situation Report - Published	🔗
Maps	
Base Map	🔗
Road Closures	🔗
Significant Events Map	🔗

Activity Log

The following slides will go over the features of the Activity Log.

The screenshot shows the WebEOC interface for the 'Significant Events' section. The top navigation bar includes the user 'malcolm.green@obxco.com', the unit 'PLN Situation Unit', and the current phase '2024 HUREX - Phase 3'. The breadcrumb trail shows 'SIGNIFICANT EVENTS' and 'DASHBOARD'. The main header for the 'Significant Events' section includes the title 'Significant Events', the subtitle '2024 HUREX - PHASE 3', a 'CREATE NEW +' button, and a 'FILTER/SEARCH' input field. Below the header, there are controls for 'SORT FIELDS' (set to 'A-Z') and 'Default'. A filter bar at the bottom shows five categories: '1 UNKNOWN', '2 ADVISORY', '6 MINOR', '1 MAJOR', and '1 CRITICAL', each with a corresponding colored circle and count.

Creating a New Record



The screenshot shows the WebEOC interface for the 'Activity Log' section. The top navigation bar includes 'WebEOC', 'malcolm.green@obxco.com', 'PLN Situation Unit', '2024 HUREX - Phase 2', and 'Log Out'. The breadcrumb trail shows 'Incident Action Plan (Published)' > 'Significant Events' > 'NCEM PIO Board' > 'Significant Events Map' > 'Activity Log'. The main header displays the 'Activity Log' title and '2024 HUREX - PHASE 2'. A 'CREATE NEW +' button is highlighted with a red callout box. Below the header, there are filters for 'SORT FIELDS' (set to 'A-Z') and 'Default'. The status filter bar shows 'UNKNOWN' (0), 'ADVISORY' (0), 'MINOR' (0), 'MAJOR' (0), and 'CRITICAL' (0).

Click here to create a new record in the Activity Log.

Entry Title & Details

Activity Log

Details

Date/Time: 06/18/2019 15:10:38

Entry Title:

Details:

Event Type: Weather Hurricane

Priority:

Address/Location: [Map](#)

Attachment 1: [Browse...](#)

Attachment 1 Description:

Attachment 2: [Browse...](#)

Attachment 2 Description:

Post to Significant Events Review

[Cancel](#) [Save](#)


Enter an **Entry Title** and **Details** (description).

NB; Date time will be auto filled by the system

Event Type & Priority


Position Log


Details

Date/Time: 06/18/2019 15:10:38 

Entry Title:

Details:

Event Type: Weather Hurricane 

Priority: 

Address/Location: [Map](#)

Attachment 1: [Browse...](#)

Attachment 1 Description:

Attachment 2: [Browse...](#)

Attachment 2 Description:

Post to Significant Events Review


[Cancel](#) [Save](#)

Select an **Event Type** and **Priority** from the dropdown.

Address/Location


Position Log

Details


Date/Time: 06/18/2019 15:10:38 

Entry Title:

Details:

Event Type: Weather Hurricane 

Priority:

Address/Location:  Map

Attachment 1:

Attachment 1 Description:

Attachment 2:

Attachment 2 Description:


Post to Significant Events Review

Enter an **Address/Location** or click the **Map** icon to search a location.

Post to Significant Events


Position Log


Details

Date/Time: 06/18/2019 15:10:38 

Entry Title:

Details:

Event Type: Weather Hurricane 

Priority: 

Address/Location: [Map](#)

Attachment 1: [Browse](#)

Attachment 1 Description:

Attachment 2: [Browse](#)

Attachment 2 Description:


Post to Significant Events Review

[Cancel](#) [Save](#)

If the entry meets the criteria of a **Significant Event**, check this box to send it to a controller for review.

Save the Entry

Details

Date/Time 

Entry Title

Details

Event Type ▼

Priority

Address/Location [Map](#)

Attachment 1 No file chosen

Attachment 1 Description

Attachment 2 No file chosen

Attachment 2 Description

Post to Significant Events Review

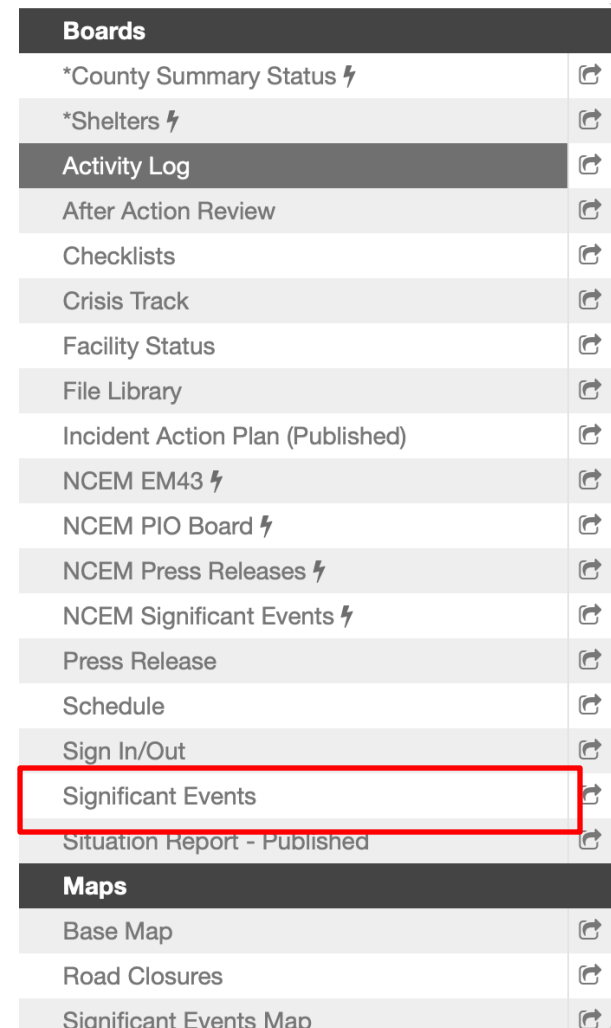
Once complete, click **Save** to log the entry.

Opening the Significant Events Board

All incident information is initially recorded via the **Position Activity Log**.

Information that meets Significant Event Criteria will be escalated and posted to Significant Event Board.

To access **Significant Events Board**, open your control panel and click the board labeled **Significant Events**.



Boards	
*County Summary Status ⚡	🔗
*Shelters ⚡	🔗
Activity Log	
After Action Review	🔗
Checklists	🔗
Crisis Track	🔗
Facility Status	🔗
File Library	🔗
Incident Action Plan (Published)	🔗
NCEM EM43 ⚡	🔗
NCEM PIO Board ⚡	🔗
NCEM Press Releases ⚡	🔗
NCEM Significant Events ⚡	🔗
Press Release	🔗
Schedule	🔗
Sign In/Out	🔗
Significant Events	🔗
Situation Report - Published	🔗
Maps	
Base Map	🔗
Road Closures	🔗
Significant Events Map	🔗

Significant Events Board

WebEOC | malcolm.green@obxco.com | PLN Situation Unit | 2024 HUREX - Phase 2 | Log Out

Messages x Sign In/Out x Incident Action Plan (Published) x **Significant Events** x NCEM PIO Board x Significant Eve

SIGNIFICANT EVENTS DASHBOARD

Significant Events
2024 HUREX - PHASE 2

CREATE NEW + FILTER/SEARCH

AZ SORT FIELDS Default

15 UNKNOWN 39 ADVISORY 1 MINOR 3 MAJOR 17 CRITICAL

Type: Info Update
Priority: Advisory

The Dare County JIS has published Bulletin #3. This document contains:

- Bulletin #3
- Website Update
- Video
- Call Center Talking Points
- Social Media Posts...

+ Show More

Incident Publication Document- Bulletin #3 ...

Record ID: 93

Created By Katelin Kightas CMD Public Information Officer on 06/13/2024 15:00:00

Type: Road Closure
Priority: Critical

Info has been mapped and entered in WebEOC and DriveNC.gov
caspear@ncdot.gov as OPS Transportation on 06/13/2024 15:18:26

HUREX
2024
Exercise
Events

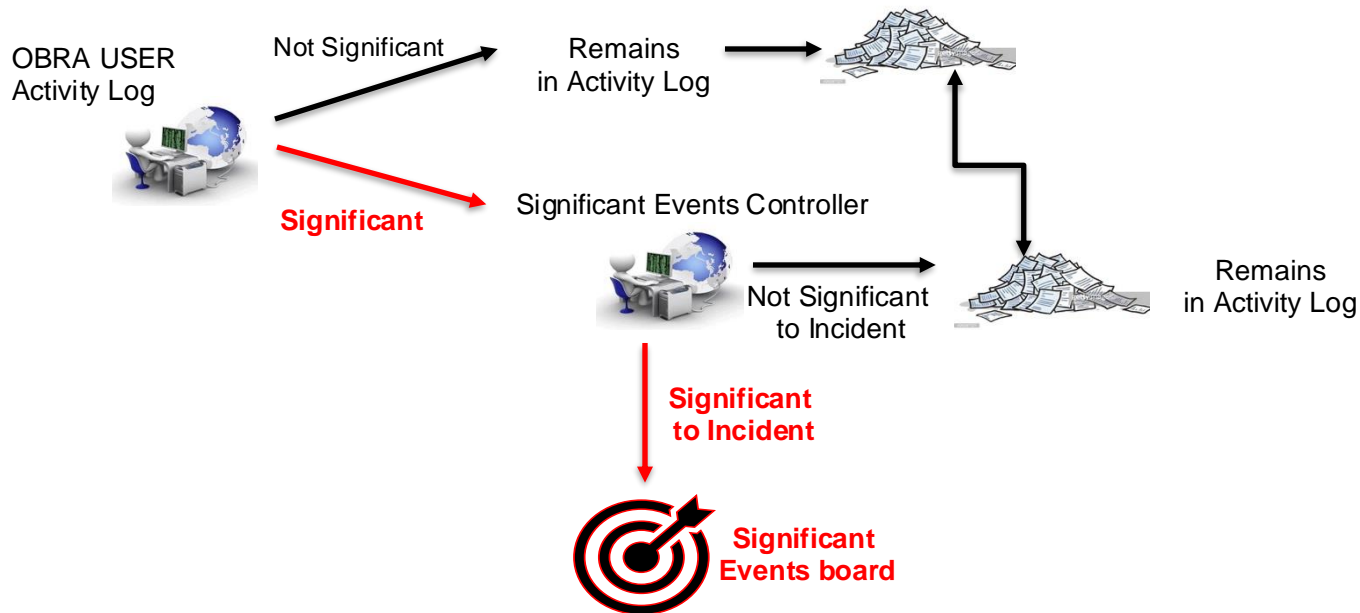
Significant Events Overview

The Significant Events board displays all vital situational awareness information collected from individual's position log entries. When a Position Log entry meets the following three criteria, it is considered a significant event and “Post to Significant Events Review” should be checked in the Position Log entry .

1. The entry is informational in nature. The user is not requesting any actions or tasks to be completed, or resource to be deployed.
2. The entry affects positions other than the originating position – in the case of HAM this is the default case.
3. The information in the entry must be confirmed from a reliable source.

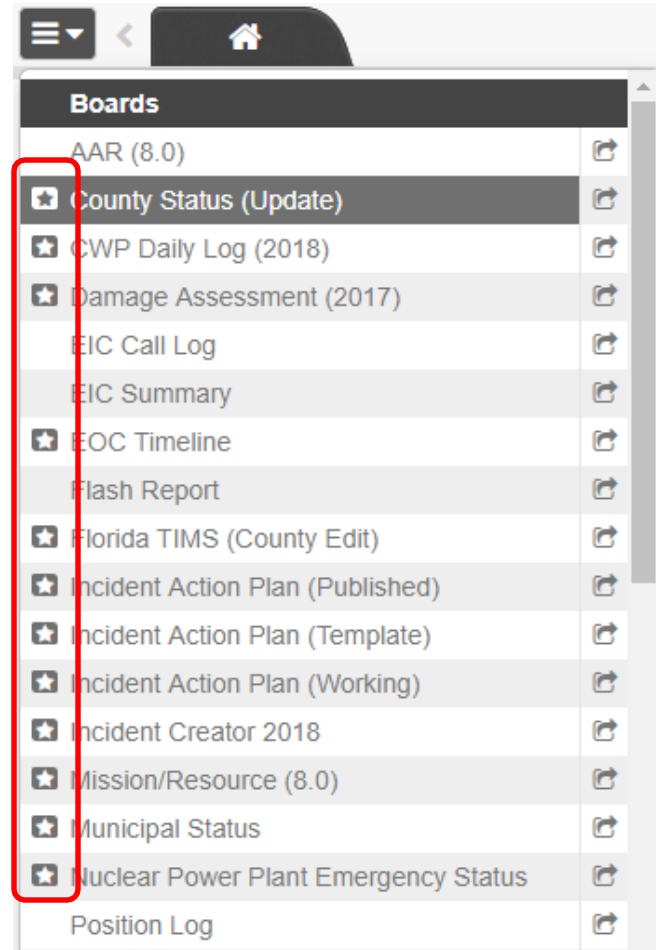
Significant Events Workflow

Under normal incident management an Activity Log entry tagged as a significant event will first go through an approval process prior to being posted to the Significant Events board. The Significant Events Controller will have the ultimate decision whether an entry meets the criteria. If it does, the entry will be marked “Posted,” if not, it will be marked “Reviewed” (Not Posted).



New Information

The star icon to the left of the board name indicates that new information has been entered into the board.



WebEOC Basics



For more detailed information related to OBRA use of WebEOC in support of Dare County Emergency Management – Please see OBRA WebEOC Essentials available on www.obraobx.com under EMCOMM or Contact ky4ry@obxco.com